OGDEN-WEBER COMMUNITY ACTION PARTNERSHIP, INC.

September 30, 2005

Financial Statements

(With Independent Auditors' Report)

LITZ & COMPANY

Certified Public Accountants A Professional Corporation

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REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Directors Ogden, Weber Community Action Partnership, Inc.

We have audited the accompanying statement of financial position of the Ogden-Weber Community Action Partnership, Inc. (Agency) as of September 30, 2005, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Agency's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Ogden-Weber Community Action Partnership, Inc. as of September 30, 2005, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated January 17, 2005, on our considerations of Ogden-Weber Community Action Partnership, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this repot in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of the Agency take as a whole. The accompanying schedule of functional expenses and schedule of expenditures of federal awards are presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

January 17, 2006

OGDEN-WEBER COMMUNITY ACTION PARTNERSHIP, INC.

Statement of Financial Position September 30, 2005

<u>ASSETS</u>	2005
Current assets:	
Cash and cash equivalents	\$ 49,759
Government grants and contracts receivable	65,966
Accounts receivable, net of allowance	6,492
Total current assets	122,217
Fixed assets; at cost:	
Land	190,000
Building	2,320,000
Furniture and equipment	947,077
Less accumulated depreciation	(1,761,515)
Net fixed assets	1,695,562
Total assets	\$ 1,817,779
LIABILITIES AND NET ASSETS	
Current liabilities:	
Accounts payable	\$ 6,201
Payroll and related liabilities	265,817
Total current liabilities	272,018
Long-term debt	673,612
Total liabilities	945,630
Net assets:	
Unrestricted net assets	
Operating deficit	(342,231)
Fixed assets	1,021,950_
Total unrestricted net assets	679,719
Temporarily restricted net assets	192,430
Total net assets	872,149
Total liabilities and net assets	\$ 1,817,779

OGDEN-WEBER COMMUNITY ACTION PARTNERSHIP, INC. Statement of Activities Year Ended September 30, 2005

			•
	Unrestricted	Temporarily Restricted	Total
Public support, revenues and reclassifications:			
Government grant revenues	\$ -	\$ 5,798,865	\$ 5,798,865
Program fees	24,074	77,324	101,398
Donations	72,134	1,500	73,634
In-kind contributions		2,099,292	2,099,292
Net assets released from restrictions:		, ,	, ,
Restrictions satisfied by payments	7,784,551	(7,784,551)	
Total support and revenue	7,880,759	192,430	8,073,189
Expenses:			
Programs:			
Headstart program expenses	7,150,187	-	7,150,187
Community service bolck grant	611,772	-	611,772
Child nutrition programs:		-	
Summer food program	9,235	-	9,235
U. S. Dept. of Agriculture	204,259	-	204,259
Federal Emergency Mngt. Agency	18,050	-	18,050
Other	32,994		32,994
Total grant program expenses	8,026,497		8,026,497
Administrative expenses	129,592		129,592
Total expenses	8,156,089	-	8,156,089
Change in net assets	(275,330)	192,430	(82,900)
Net assets, beginning	955,049	<u>-</u>	955,049
Net assets, ending	\$ 679,719	<u>\$ 192,430</u>	\$ 872,149

OGDEN-WEBER COMMUNITY ACTION PARTNERSHIP, INC.

Statement of Cash Flows

Year Ended September 30, 2005

	2005
Cash flows from operating activities:	· ·
Change in net assets	\$ (82,900)
Adjustments to reconcile changes in net assets to net	
cash provided (used) by operating activities:	
Depreciation	178,782
Net change in grants receivable	36,105
Net change in accounts receivable	6,198
Net change in accounts payable	(70,714)
Net change in other liabilities	25,182
Total adjustments	175,553
Net cash provided (used) by operating activities	92,653
Cash flows from investing activities:	
Purchase of fixed assets	(111,738)
Net cash used by investing activities	(111,738)
Net increase in cash	(19,085)
Cash balance, beginning	68,844
Cash balance, ending	\$ 49,759

Non cash transactions:

In-kind contributions and expenses were \$2,099,292

1. SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

Organization

The Ogden-Weber Community Action Partnership, Inc. (Agency) was organized in 1965 under the laws of the State of Utah as a nonprofit organization. The Agency was created to assist the needs and interests of the low-income residents of the Ogden Community by mobilizing resources and bringing about greater institutional sensitivity. The following major programs are currently in operation:

Headstart program provides disadvantaged children, ages 3-5, with the opportunity to grow academically and socially. The program is offered four and five days per week at eighteen locations throughout Weber County at no charge to the families. The program is education-based and can include breakfast, lunch, snack and dinner and in-house health and dental services. An outreach program for CHIP and Medicaid was also included under the auspices of Head Start.

Community Services Block Grant (CSBG) sponsors many on-going programs and projects throughout the year that offer low-income residents opportunities for cultural and educational enrichment such as ESL and GED programs. CSBG also provides guidance towards self-sufficiency through information and referral to community resources and through the Neighborhood Career Center program that is designed to train and place individuals who are having difficulty securing and retaining employment. In addition, the FEMA program housed in CSBG provides rental assistance and a food pantry.

Nutrition and Summer Food Program distributes USDA commodities to low-income residents. Each summer the Organization participates in a program to serve a free, nutritious lunch on a daily basis to children up to age eighteen.

Basis of Presentation

The financial statements have been stated on the accrual basis of accounting in conformity with generally accepted accounting principles and financial reporting standards applicable to non-profit organization. Under this method revenues are recognized when earned and expenses when incurred.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the use of management's estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities, if any, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. The major estimates in the financial statements are depreciation expense.

1. <u>SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING</u> <u>POLICIES (CONTINUED)</u>

Contributions and Donated Services

Grants and other contributions of cash and other assets are reported as temporarily restricted support if they are received with donor stipulations that limit the use of donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Contributions of donated noncash assets are recorded at their fair values in the period received. Contributions of donated services that create or enhance nonfinancial assets or that require specialize skills, are provided by individuals possessing those sills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received.

Revenue Recognition

Grants and other contributions of cash and other assets are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Amounts expended prior to receipt of funds are reflected as receivables (see note 2).

Building Equipment and Improvements

The Agency capitalizes all expenditures for equipment in excess of \$5,000, other than CSBG equipment expenditures which are capitalized in excess of \$1,000.

Improvements and equipment are recorded at cost or, if received as contributions, at fair market value as of the date of contribution. Depreciation is provided using the straight-line method over estimated useful lives of assets, ranging from 5 to 15 years.

The building is recorded at fair market value as of the date of contribution. Depreciation on the building is provided on the straight line method over 39 years.

1. <u>SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING</u> <u>POLICIES (CONTINUED)</u>

Cash and Cash Equivalents

For purposes of reporting cash flows, cash and cash equivalents are defined as cash on hand and highly liquid investments with original maturities of three months or less. The Agency holds cash received for the various programs in separate bank accounts as required.

Functional Expense Allocation

Expenses are allocated directly to the benefiting program or support services wherever reasonable. Where it is difficult or impractical to directly allocate costs, the costs are allocated to the various programs and support services based upon one of several allocation methods. Payroll and related expenses are allocated according to a time and activity study. Non-payroll expenses are allocated according to various activity studies representing the costs being allocated, i.e., usage and occupied space.

Income Taxes

As a nonprofit organization, the Agency claims exemption from Federal and State income taxes under Section 501 (c) (3) of the Internal Revenue Code of 1986 and the provisions of the Utah State Corporation Franchise Tax Act. Accordingly, no provision for income taxes has been made in the financial statements.

2. RECEIVABLES FROM GOVERNMENT AGENCIES

The receivables from government agencies consisted of the following as of September 30, with no provision for uncollectible amounts deemed necessary.

TT. 1 G O	<u>2005</u>
Utah State Office of Education/Child Nutrition Programs	\$10,850
Utah State Department of Community And Economic Development	18,136
U.S. Department of Health and Human Services- Head Start	34,409
Ogden, Utah Community and Economic Development – Neighborhood Career Center	2,571
TOTAL	\$ 65 <u>,966</u>

3. CONCENTRATION OF CREDIT RISK FOR CASH

The Agency maintains cash accounts in banks, which are insured by the Federal Deposit Insurance Corporation up to \$100,000. At September 30, 2005 the Agency's uninsured cash balances totaled \$9,597.

4. <u>EQUIPMENT, IMPROVEMENTS AND CAPITAL LEASES</u>

During the year ended September 30, 2005, the Agency made adjustments to write-off several assets which were below the current capitalization threshold established by the Agency. These assets were fully depreciated.

At September 30, 2005 the equipment, improvement and capital leases, additions, deletions and the related accumulated depreciation are summarized as follows:

	September 30, 2004	Additions	Deletions	September 30, 2005 .
Building	\$ 2, 300,000		-	\$ 2,320,000
Building improvements	4 7,18 8	31,740	-	78,92 8
Equipment and capital leases	788,151	79,998		868,149
Totals	3,155,339	111,738		3,267,077
Less: accumulated depreciation				
And amortization	(<u>1,582,733</u>)	(178, 782)		<u>(1,761,515)</u>
Net book value	\$ 1,572,606	<u>(67,044)</u>		\$ 1,505,562

5. **RETIREMENT PLAN**

All employees working a minimum of 20 hours per week are eligible to participate in the Agency's non-profit employee 403(b) retirement plan. The pension plan is an employee salary deduction plan with discretionary company participation that defers taxes on contributions until the date of withdrawal.

The plan allows employees to contribute 100% of their gross salary up to \$14,000. The Organization has historically matched employee contributions up to 4% of salary. The Organization's contributions as well as investment earnings vest immediately to the employee. The Organization contributed \$86,380 to the plan during the year ended September 30, 2005.

6. **ECONOMIC DEPENDENCY**

The Organization received over 90% of its support and revenue in 2005 (not including in-kind donations) from three governmental agencies as follows:

US Health and Human Services
US Department of Agriculture
Utah State Department of Community
And Economic Development

Loss of this support would adversely affect the Organization's operating activities.

7. **LONG-TERM DEBT**

During 1999, the Organization received notice that certain costs in its Head Start program for the period of September 1, 1994 to September 30, 1997 were disallowed. The total of disallowed costs were \$497,405. In addition, the Organization had recorded a liability to Head Start in the amount of \$176,207 for funds received in excess of amounts approved per their grant agreement during 1998. The Organization has entered into an agreement with the Administration for Children and Families (ACF) of the U.S. Department of Health and Human Services to allow a Federal interest lien to be placed on the Organization's land and building. Under the agreement, the Organization will not be required to make any payments on this debt until the land and building are sold. Therefore, the entire debt of \$673,612 has been reflected as long-term debt at September 30, 2005.

Ogden-Weber Community Action Partnership Supplementary Schedule of Functional Expenses For the year ended September 30, 2005

		Caso	Summer	Pool Start	Adsir	Neighborhood	Youth	OWCAP Disability Housing	Total	Turestricted	Total
Support and Revenues:	rema	baco	rood	Treat State	HOSO	Carter Center	Commercial	Millenort	Party Heavy		
Government Grants & Revenues Program Fees Donations Inkind Revenues Net assets released from restrictions:	18,050 - -	236,881	8,070	5,392,773 1,500 1,733,676	117,269 76,155	11,154	14,668	, 4 , ,	5,798,865 77,324 1,500 2,099,292	24,074 72,134	5,798,865 101,398 73,634 2,099,292
Total Support and Revenues	18,050	602,497	9,235	7,127,949	193,424	11,154	14,668	4	7,976,981	96,208	8,073,189
Expenses: Benefits	•	53,502	490	908,276	22,095	828	924		986,145	1,293	987,438
Depreciation Expense Equipment rent and lease Food	7.575	2,563 2,617 2,283	2,998	12,489 125,225	1,696		581		16, 802 189,911	29,141	16,802 219,052
Inkind Expenses		365,616	•	1,733,676	0,00	•	• •		2,099,292		2,099,292
insurance Miscellaneous	10,475	1,712 8,255		45,617	1,039	•		3,999	69,385	22,275	91,660
Repairs and maintenance		11,509	. 666	3 126 791	23,307	80	4,246		579,603	5,697 9,978	3.383.530
Salaries Supplies and postage		4,228	87	318,124	13,825	20	295	• •	336,579	2,205	338,784
Training and teen assistance Utilities and cleaning		6,275		121,490	6,873				134,638		134,638
Total Expenses	18,050	611,772	9,235	7,150,187	204,259	12,255	16,740	3,999	8,026,497	129,592	8,156,089
Net (increase)/decrease before transfers	•	(9,275)	•	(22,238)	(10,835)	(1,101)	(2,072)	(3,995)	(49,516)	(33,384)	(82,900)
Transfer from general unrestricted	89	68,823	•	•	79,645	•	1,278	,	149,805	(149,805)	
Net (increase)/decrease for year	59	59,548	•	(22,238)	68,810	(1,101)	(794)	(3,995)	100,289	(183,189)	(82,900)
Fund balance at Sept 30, 2004	(65)	(59,548)	3,301	252,658	(68,810)	1,254	794	7,166	136,756	818,293	955,049
Fund Balance at Sept 30, 2005	•	ŧ	3,301	230,420	'n	153	•	3,171	237,045	635,104	872,149

See accompanying auditors' report.

OGDEN-WEBER COMMUNITY ACTION PARTNERSHIP, INC. Schedule of Expenditures of Federal Awards Year Ended September 30, 2005

Federal Grantor/ Program Title	CFDA Number	Expenditures	In-kind/Other Expenditures
U.S. Department of Health and Human			
Services.			
Direct - Head Start	93.600	\$ 5,309,161	\$ 1,733,676
Passes through State Dept. of Community and Economic Development - Community	02.560	227, 001	265 616
Services Block Grant (CSBG)	93.569	236,881	365,616
Passed through State of Utah Department of Workforce Services - Youth Connections	93.575	14,668	-
U.S. Department of Agriculture -			
Passed through State Dept. of Education -			
Child Care Food Program	10.558	117,269	-
Summer Food Service Program	10.558	8,070	-
Passed through State Department of			
Human Services - FEMA	83.544	18,050	
Total Federal Awards		\$ 5,704,099	\$ 2,099,292

The following are the notes to the supplementary schedule of expenditures of federal awards:

- General The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of Ogden-Weber Community Action Partnership, Inc. (The Agency). The Agency's direct federal awards as well as federal awards passed through other government agencies are included on the schedule.
- Basis of Accounting The accompanying Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, except for assets purchases which are shown as expenditures in the year of acquisition, instead of depreciation expense for assets purchased with grant funds.
- <u>In Kind Expenditures</u> In kind expenditures are recorded under the criteria included in note 1 to the financial statements.



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Ogden, Weber Community Action Partnership, Inc.

We have audited the financial statements of Ogden-Weber Community Action Partnership, In. (Agency) as of and for the year ended September 30, 2005, and have issued our report thereon dated January 17, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit we considered the Agency's internal control over financial reporting in order to determine out auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more on the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance

As part of obtaining reasonable assurance about whether the Agency's financials statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contacts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

We noted certain matters that we reported to management of Ogden-Weber Community Action Partnership in a separate letter dated January 17, 2006.

This report is intended solely for the information and use of the Board of Directors, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

¿ Company, P.C. January 17, 2006



REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors

Ogden-Weber Community Action Partnership, Inc.

Compliance

We have audited the compliance of Ogden-Weber Community Action Partnership, Inc. (Agency) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each major federal program for the year ended September 30, 2005. The Agency's major federal program is identified in the summary of auditor's results section of the accompanying schedules of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the Agency's management. Our responsibility is to express an opinion on the Agency's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Agency's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Agency's compliance with those requirements.

In our opinion, the Agency complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended September 30, 2005.

Internal Control Over Compliance

The management of the Agency is responsible for establishing and maintaining effective control over compliance with requirements of laws, regulations, contacts and grants applicable to federal programs. In planning and performing our audit, we considered the Agency's internal control over compliance with requirement that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report in internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider the material weaknesses.

This report is intended for the information for the Board of Directors, management and federal awarding agencies and pass-through entities and is not intended to be and should not be use by anyone other than these specified parties.

January 17, 2006 P.C.

OGDEN-WEBER COMMUNITY ACTION PARTNERSHIP, INC. Schedule of Findings and Questioned Costs For the Year Ended September 30, 2005

1. <u>Summary of auditor's results:</u>

- a. An unqualified opinion was issued on the financial statements of the Ogden-Weber Community Action Partnership, Inc. (the Agency) for the year ended September 30, 2005.
- b. The audit disclosed no matters of noncompliance which are material to the financial statements.
- c. An unqualified opinion was issued on compliance for major programs.
- d. No audit findings were required to be reported under OMB Circular A-133 or Government Auditing Standards.
- e. The Agency has the following major program:
 - U.S. Department of Health and Human Services Head Start CFDA Number 93.600
- f. The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- g. The Agency qualified as a low-risk auditee under OMB Circular A-133.
- 2. Findings relating to the financial statement audit which are required to be reported in accordance with Government Auditing Standards:

None